



Training Plan 2018

ACT BUILDING AND CONSTRUCTION INDUSTRY
TRAINING FUND AUTHORITY



ACT
Government

ACT BUILDING AND CONSTRUCTION INDUSTRY



**TRAINING FUND
AUTHORITY**



ACT
Government

ACT BUILDING AND CONSTRUCTION INDUSTRY



TRAINING FUND
AUTHORITY

ACT Building & Construction Industry Training Fund Authority
Suite 6, National Associations Centre
71 Constitution Avenue
CAMPBELL ACT 2612

Phone: 02 6262 5630

Website: www.trainingfund.com.au

Comments regarding the annual training plan and its development are welcome.
Ben Stokes | bstokes@trainingfund.com.au

Contents

ACT Building and Construction Industry Training Fund Authority Board and Staff	4
Minister's Statement	5
Chairman's Statement	6
About the Building and Construction Industry Training Fund Authority	7
Administration of the Training Fund	8
Work Liable for the Training Levy	10
2018 Training Plan Funding	11
2018 Training Plan	12
Existing Worker Training and Professional Development	14
Work Health Safety Training	15
Entry Level Training	16
Promotion, Marketing and Sponsorship	17
Research and Development	18
Access and Equity	19
Examples of Funded Courses in 2017	20
Notes	26



ACT Building and Construction Industry Training Fund Authority

The 2018 Training Plan provides a policy framework for entry level and existing workers to access funding for training in a wide range of occupations.

James Service, Chairman

The Authority Board

Independent Chairman

Mr James Service

Employee Representatives

Mr Jason O'Mara

Mr Neville Betts

Employer Representatives

Ms Graciete Ferreira

Mr Stuart Sampson

The Authority Staff

Chief Executive Officer

Mr Glenn Carter

Compliance Manager

Mr Ben Stokes

Industry Liaison Officer

Mr Michael Doyle

Minister's Statement



As Minister for Higher Education, Training and Research, I am pleased to approve the 2018 Training Plan of the ACT Building and Construction Industry Training Fund Authority (the Authority).

This approval is in accordance with Section 25 of the Building and Construction Industry Training Levy Act 1999.

I note that widespread industry consultation took place to develop the 2018 Training Plan, and I thank industry stakeholders for their comments and advice in its formulation.

The Building and Construction Industry Training Fund was established in May 1999, and the liability to pay the training levy commenced in November 1999.

Since its establishment, the Authority has funded \$23,270,027 for the training of existing workers and \$15,394,930 for entry level training.

During the past 14 years, the Authority has made incentive payments to employers and group training organisations (GTOs) to assist them in the employment of apprentices in areas of skills shortages.

These incentives will assist the industry overcome skills shortages and will also provide employment opportunities for young people seeking a career in the building and construction industry.

As in past years, the 2018 Training Plan will provide a policy framework for the funding of training for entry level and existing workers in a wide range of occupations. It will also provide funding for other training, promotional and research related activities within the industry.

Also in 2018, the Authority will continue to fund the Tradeswomen in Building and Construction campaign that was launched in September 2008 to encourage women to seek a career in the industry. Details are provided at the campaign website www.tradeswomen.info

I am pleased to note that under the 2018 Training Plan, the Authority expects to provide \$3,360,300 in funding for training in the industry and funding of incentives to employers and GTOs that will employ and train apprentices in the industry.

It is also pleasing that the Authority has continued its substantial commitment to the funding of Work Health and Safety training for workers in the industry.

I recommend the 2018 Training Plan to all stakeholders who are keen to participate in training for the ongoing development of the building and construction industry in the ACT.

MEEGAN FITZHARRIS MLA
Member for Yerribi
**Minister for Higher Education,
Training and Research**
September 2017

Chairman's Statement



The 2018 Training Plan provides a policy framework for entry level and existing workers to access funding for training in a wide range of occupations.

It also provides advice on other training, promotional, research and equity related activities within our industry.

The ACT Building and Construction Industry Training Fund Authority (the Authority) greatly appreciates the advice and contributions made by many industry stakeholders, including employers, employees, group training organisations (GTOs), industry training advisory bodies, trades groups, registered training organisations (RTOs), government agencies, industry associations and unions in the development of the plan.

In the 2016/17 financial year, 10,447 industry workers attended approved training programs funded by the Authority, with \$1,568,470 provided in training rebates. Overall, the Authority provided \$3,491,030 to fund activities in its five operational programs of entry level training; existing worker training and professional development; promotion, marketing and sponsorship; research and development; and access and equity. In 2017/18, the Authority will continue to provide funding for training in the same key areas and has budgeted \$3,360,300 to do so.

Incentive payments to employers of apprentices who are engaged under an ACT Contract of Training in trades that have been identified as having a skills shortage will continue as part of the Authority's entry level training program.

In the past, these financial incentives have been extremely successful with funding provided for the trades of bricklaying/blocklaying, concreting,

data and voice communications, engineering metal fabrication, glass and glazing, horticulture turf, plastering-solid, plastering-wall and ceiling lining, roof plumbing, roof tiling, steel fixing, stonemasonry and wall and floor tiling. The trades where these incentives will be offered in 2018 will be announced in January 2018.

The Authority will continue funding various ACT colleges that provide vocational education and training in Certificate I & II construction training programs, as well as provide incentive payments to employers of apprentices who are Indigenous Australians, women in a non-traditional vocation (Tradeswomen in Building and Construction campaign), persons with a disability, persons with a non-English speaking background or building and construction workers returning to the workforce after injury.

In 2018, funding will continue to be provided to employers and GTOs that employ and train an estimated 350 apprentices in the industry.

The Authority has continued its significant commitment to the funding of Work Health and Safety training for workers in the industry to improve the provision of a safe workplace and support the industry wide approach to the reduction of the ACT's worksite injury rate.

Included in the 2018 Training Plan are examples of training courses funded in 2017, the names of the RTOs that delivered the training and their contact details. The Authority relies on industry stakeholders to guide the funding direction and needs of Work Health Safety training as it does with all training programs in the industry.

My thanks to my board colleagues in the Authority for their assistance and counsel throughout the past year, and to the staff of the Authority for their commitment to the Authority and its stakeholders.

The Authority commends the 2018 Training Plan to all stakeholders who have an interest in training for the future development of the building and construction industry in the ACT.

JAMES SERVICE
Chairman
September 2017



About the ACT Building and Construction Industry Training Fund Authority

The ACT Building and Construction Industry Training Fund Authority (the Authority) is the statutory body responsible for providing funding for the training of eligible workers in the ACT building and construction industry.

The Authority has a governing board consisting of an Independent Chairman, two employer representatives and two employee representatives. The Chief Executive Officer sits on the board as a non-voting member. The Minister for Higher Education, Research and Training may appoint a board member for a term of up to three years, and members may be re-appointed.

The responsibilities, governance and powers of the Authority are set out in the Building and Construction Industry Training Levy Act 1999.

Established in May 1999 to administer an industry training fund, the Authority is responsible for the collection of a training Levy of 0.2%, calculated from the cost of the work exclusive of GST.

The Levy is collected from building and construction work in the ACT, where the total cost exceeds \$10,000 and meets the criteria as set out in the Schedule 1 'Work' of the Act.

The Authority uses these funds and invests in projects and training that directly support the industry skills base in accordance with the current year's Training Plan.

The Levy on work that is subject to requiring building approval (BA) must be paid within 14 days of receiving building approval.

The payment of the Levy on non-building work, such as civil works, landscaping, utilities and telecommunications, is arranged between the Authority and the project owner.

This is usually done through the mechanism of a written agreement that allows the project owner to self-assess the Levy liability and make a direct payment to the Authority.

Where work is carried out by or for a project owner not covered by a written self-assessment agreement with the Authority, the work is monitored to determine if a Levy liability exists.

The Authority will then contact the project owner to achieve compliance. The Authority has a statutory obligation to ensure that the requirements of the Act are observed.

The Authority works closely with industry stakeholders, industry bodies, businesses and government agencies to promote the role of the Authority and this assists in achieving a high level of compliance with the Act.



Administration of the Training Fund

The Authority will provide funding for the training of eligible workers, support the entry of new people into the building and construction industry, and improve the culture and access to training.

Overview

Subject to funds being available, the Authority will allocate funds for training on the following terms:

- payments for training are intended to achieve additional training outcomes and are NOT to substitute for existing workforce training
- allocation of funds will be needs based against predetermined priorities
- funding is for a rebate on training delivered and must NOT be used to cover capital expenditure costs.

Funding for training is targeted at developing new skills for entry level (apprentices) and existing workers in the industry. For example:

- apprentices under an ACT Contract of Training are eligible for business skills training
- injured workers on rehabilitation are eligible for training to assist their return to the industry
- existing workers are eligible for refresher courses, training in new fields and management techniques relevant to the industry.

Administration of the Training Fund *continued*

Applications

Employees, apprentices, employers, group training organisations (GTOs), industry bodies and associations, and registered training organisations (RTOs) may lodge an application form seeking funding.

Applications must be submitted for assessment prior to training commencing with a RTO.

Applications are to be submitted online from the ACT Building and Construction Industry Training Fund Authority website. www.trainingfund.com.au.

Apply now from your PC, tablet or smartphone. For more Information phone 6262 5630

Eligibility

An ELIGIBLE PERSON is any person working in or in connection with the building and construction industry in the ACT who is (at least 80%) performing 'work liable for the Training Levy' (see page 10), or is a person deemed as an eligible person on application to the Authority.

An eligible person can be an employer, employee or an independent contractor.

Applicant's responsibility

The applicant must demonstrate to the satisfaction of the Authority that any individual covered by a request for funding of training is an eligible worker. This may require a statutory declaration.

The Authority will assess all applications against the following criteria:

- No retrospective applications will be considered.
- Funding will be provided for skills training and activities identified in the Training Plan. Training and activities not covered by the Plan may be funded on their merits.
- Training must be provided by a RTO.
- There must be an identified training outcome for each participant.
- Participants, other than injured workers on rehabilitation, will be required to contribute to the cost of the training course.
- Participants must be carrying out work that makes them eligible – either as an employee, employer or an independent contractor.
- Product-specific training courses will not be funded and training courses must be generic.
- The Authority will monitor the cost of training courses and may set a maximum amount to be funded per participant.
- The Authority may withhold payment for training where an individual fails to successfully complete all components of the approved training course.



Work Liable for the Payment of the Training Levy

- The construction, erection, alteration, repair, renovation, demolition, maintenance or removal of a building or structure.
- The construction, alteration or repair of a road, street parking area, footpath, thoroughfare (for pedestrians or vehicles), kerbing, guttering, roundabout, median strip or the performance of other road works.
- The construction, alteration, repair, demolition or removal of a railway or part of a railway, or of any platform, signal or other structure connected with a railway.
- The construction, alteration, repair, demolition or removal of an aircraft runway or a helicopter landing pad.
- The construction, alteration, repair, demolition or removal of a bridge, viaduct, aqueduct or tunnel.
- The construction, alteration, repair, demolition or removal of a harbour, breakwater, retaining wall or marina.
- The performance of excavation work.
- The construction, alteration, repair, demolition or removal of a dam, reservoir, weir or other embankment or structure for the catchment, collection, storage, control or diversion of water.
- The laying of pipes and other prefabricated material in the ground.
- The construction, erection, installation, alteration, repair, demolition or removal of any system or plant associated with the conveyance, collection, storage, treatment or distribution of water or gas, or the disposal of sewage or effluent.
- Electrical, electronic, communications or data networks, or mechanical services work, including work that is related to the construction, erection, installation, alteration, repair, servicing or dismantling of any plant, plant facility or equipment.
- The on-site construction, installation, alteration, repair, renovation, demolition or removal of: a lift or escalator; any air-conditioning, ventilation or refrigeration system or equipment.
- The construction, repair, alteration or removal of a playing field, golf course, racecourse, stadium, swimming pool or other sporting or recreational facility.
- Landscaping or the construction, alteration or removal of a park or garden.
- Work to improve the drainage of land.
- Any site preparation work (including pile driving) preliminary to the performance of any construction work.



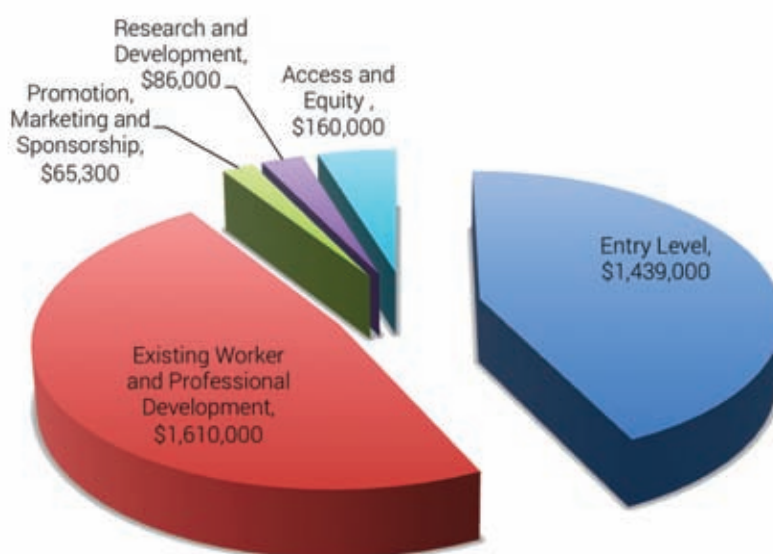
2018 Training Plan Funding

The ACT Building and Construction Industry Training Fund Authority collects a 0.2% levy on building and construction projects above \$10,000 undertaken in the ACT, which is then used to fund training for workers in the industry.

The Authority's funding is divided into five operational programs of entry level training and existing worker training and professional development, along with the three special funding programs: promotion, marketing and sponsorship; research and development; and access and equity.

In 2018, the Authority will continue to provide funding for training in the same key areas and has budgeted \$3,360,300 as shown in the graph and table below.

2018 Program Budget



Funding Program	Funding \$	Funding %
Entry Level	1,439,000	43
Existing Worker and Professional Development	1,610,000	48
Promotion, Marketing and Sponsorship	65,300	2
Research and Development	86,000	2
Access and Equity	160,000	5

2018 Training Plan

Introduction

The ACT Building and Construction Industry Training Fund Authority (the Authority) has undertaken an extensive study of industry activity in the past 12 months in the development of the 2018 Training Plan.

The study utilises and relies upon reports submitted by the ACT Regional Building and Construction Industry Training Council Inc. (CITC) and the ACT Electrotechnology and Energy Advisory Board (EE-AB) in consultation with industry stakeholders; registered training organisations (RTOs), group training organisations (GTOs), civil, commercial, residential, associations, unions and government entities including Construction, Environment & Workplace Protection, Worksafe ACT and Skills Canberra, via online surveys, face to face interviews and discussions and feedback from stakeholders from a range of industry events and forums.

The information and advice obtained in this process was used in the formulation of the 2018 Training Plan.

The Authority supports eligible industry stakeholders by providing financial rebates for approved training to those workers undertaking upskilling and professional development within the building and construction industry in the ACT, and relies upon industry stakeholders to guide funding direction for training delivered by RTO's.

The consultation process provided the Authority some insight into the training and professional development requirements of industry sectors, and the growing skills demands placed on industry stakeholders in the building and construction market in the ACT.

It is noticeable that many comments and suggestions provided in the industry consultation this year are similar to previous years, in particular, industry has requested that the training programs included in last year's annual training plan be again included in the 2018 Training Plan.

Entry Level

Apprenticeship training continues to be a high priority for industry as it seen as both a future protection against skills needs, whilst supporting a rewarding career for the entry into the industry of new people choosing a wide range of recognised trades across the various sectors. Specific training programs have again been highlighted that include new training programs

tailored to meet the requirements of apprentices across the sectors of the industry. These include: specific communications skills in how to communicate with assertiveness and confidence, ladder safety, tool use and maintenance, site ready training support for school based programs, working safely around electrical sources, confined spaces, and understanding organisational policies and procedures.

Work Health and Safety

Work Health and Safety (WHS) and other mandated compliance training is, again, a major focus for organisations. Specific training to address height safety will be a major priority together with ongoing new and refresher programs to assist them to meet all WHS and other regulatory requirements.

This information is supported by industry stakeholder feedback advising that WHS training programs are of the highest priority for upskilling of industry workers and employees in 2018 and as a result remains a high priority for Authority funding of approved training programs within all sectors of the industry.

Advice received indicates that a number of major WHS training activities are anticipated for 2018 that have a mandated and/or regulatory requirement. Additionally, Access Canberra and Construction, Environment & Workplace Protection are developing strategies and processes to formally accredit RTOs to deliver this training. These courses are currently under discussion, however not yet finalised at the time of consultation.

Further feedback received indicates the continuation of funding for WHS training (certificate IV/diploma as well as other related courses), first aid – senior, and first aid refresher including CPR, workers working with or removing asbestos friable and non-friable, asbestos awareness and supervision training, working safely at heights, induction card (white card), manual handling, risk management/hazard identification, construction high risk licenses, fit for work and impairment training, drug and alcohol awareness, and safety leadership training to improve workplace culture.

Finance, Business and Management

Additionally, this year many industry members identified an increasing need for industry operatives at both trade and post-trade (i.e. supervisory/project management) level to have strong digital literacy skills, as almost all aspects of business are now computer

2018 Training Plan *continued*



ACT
Government

ACT BUILDING AND CONSTRUCTION INDUSTRY
 **TRAINING FUND
AUTHORITY**

program or 'app' assisted in some way. Industry require a skilled workforce in digital technologies to meet the evolving needs of all building and construction sectors.

Business management, financial management and administration courses featured in the consultation process again, particularly as these skills and knowledge support the ongoing success of small, medium and large businesses in the ACT construction industry sectors. The industry is served well by the many small to medium businesses that operate in all sectors, with financial management crucial to long term viability and success.

During the consultation, industry have identified other areas of training specific to business's needs, these include specialist technical training programs and specialist management and supervision skills and energy efficiency skills including renewable energy skills.

Electrotechnology and Energy Sector

The electrotechnology and energy sector has specifically identified the need to increase skills for industry workers to cater for the rapidly changing renewable energy sectors, data & technical communications and electrical standards and safety.

Renewable energy capabilities for building projects that develop power generation and include small-scale solar with battery storage, will continue to see additional training needed for licensed electrical professionals.

As the Renewable Energy Target (RET) is one of the ACT Government's most significant initiatives, where they have announced that by 2020 the ACT will have 100% of its electricity needs met through renewable energy, it will create opportunities for the ACT electrotechnology industry. The initiative includes the rollout of 36 megawatts of energy storage across more than 5000 Canberra homes and businesses. It is worthy of note that the Authority has started to see an increase in applications for rebates in solar and battery storage units. In addition, two units namely; install, maintain and fault find battery storage systems for grid connected photovoltaic systems and design battery storage systems for grid-connected photovoltaic systems are the first electrotechnology units to be endorsed

by the Australian Industry Skills Committee since the Commonwealth Government implemented the new Skills Service Organisation/Industry Reference Committee arrangements in late 2015. In light of the units' endorsement, RTOs are now applying to the Australian Skills Quality Authority (ASQA) for scope.

The development of renewable energy skills and updates to industry sector skill sets and units of competency has been identified as a high priority in which the Authority will continue to support the funding of applications for those eligible workers where the units are delivered by RTO's.

In Summary

The Authority will continue to work with the EEAB and the industry sector to further the skills and upskilling needs associated with licensed solar grid connect and design competencies, data communications and network electronics skills particular amongst those trade areas where entry level workers require additional training and upskilling.

The Authority will continue to work with the CITC and the industry sectors it assists in understanding those trade areas where skills shortages may impact construction projects in the commercial, civil and residential housing sectors within the ACT in 2018, and to continue to promote the industry as a rewarding career choice as well as support existing workers and new entry workers employed in the industry.

The Authority continues to work with RTOs to ensure new training opportunities for industry stakeholders and small business enterprises. This training provides those new businesses with higher levels of productivity and increased technical skills and safety compliance.

We encourage proposals for new strategies to improve or streamline training across the Training Plan's five funding programs.

Further information regarding all funding programs is outlined in this 2018 Training Plan, or alternatively you may contact the ACT Building and Construction Industry Training Fund Authority or visit www.trainingfund.com.au

We thank again, the industry and all who contributed their feedback and advice during the consultation process for the 2018 training plan.



Existing Worker Training and Professional Development

By providing financial rebates to existing eligible workers, the aim is to improve access to contemporary and relevant training programs and increase the number of existing workers who access training and professional development.

As the main operational program of the Authority, this program's purpose is to provide funding for employers to up-skill employees as well as maintain their skill levels as per industry requirements and regulations.

Eligibility

An existing worker is a person who works a minimum of 80% of their time in the building and construction industry in the ACT performing work liable for the Training Levy.

The eligible person may or may not be under an ACT Contract of Training and undertakes an approved training program through a RTO.

2018 funding

The Authority has budgeted \$1,610,000 in the existing worker training and professional development training program in 2018.

Included in the 2018 Training Plan are examples of training courses funded in 2017, the names of the RTOs that delivered the training and their contact details (see page 20).

The Authority relies on industry stakeholders to guide the funding direction and needs of Work Health Safety training as it does with all training programs in the industry.

How to apply

Complete the application form online from your PC, tablet, or smartphone by visiting the Authority's website www.trainingfund.com.au

The application form is to be submitted prior to the commencement of training.

Training needs to be carried out by a RTO.

Once training is complete, provide a copy of certificate of completion or equivalent, simply by uploading these to the individual secure link provided in all application approvals provided by the Authority.

Work Health and Safety Training

The consultation process for the 2018 Training Plan has again identified WHS related training including specific WHS skills and high risk licensing training as a high priority for training requirements. The majority of industry respondents identify this training as important to them in 2018.

In the consultation reports provided to the Authority, the majority of industry responses related to the following training programs:

- first aid, (senior and refresher), CPR and rescue
- working safely at heights and related height access equipment including EWP
- manual handling
- confined spaces entry and refresher training
- working with asbestos, awareness training, remove friable and non-friable and supervision
- high risk licensing training including forklift, scaffolding, rigging and dogging,
- risk management/hazard identification
- battery storage – system safety
- working safely near live electrical apparatus
- refresher training and ESI safety rules (electrical supply industry).

A high risk work license is required for working in a variety of hazardous environments and for operation of certain types of heavy or hazardous equipment.

The high risk work licensing system presently provides for 30 classes of high risk work, divided into 5 categories:

- scaffolding work
- dogging and rigging work
- crane and hoist operation
- forklift operation
- pressure equipment operation.

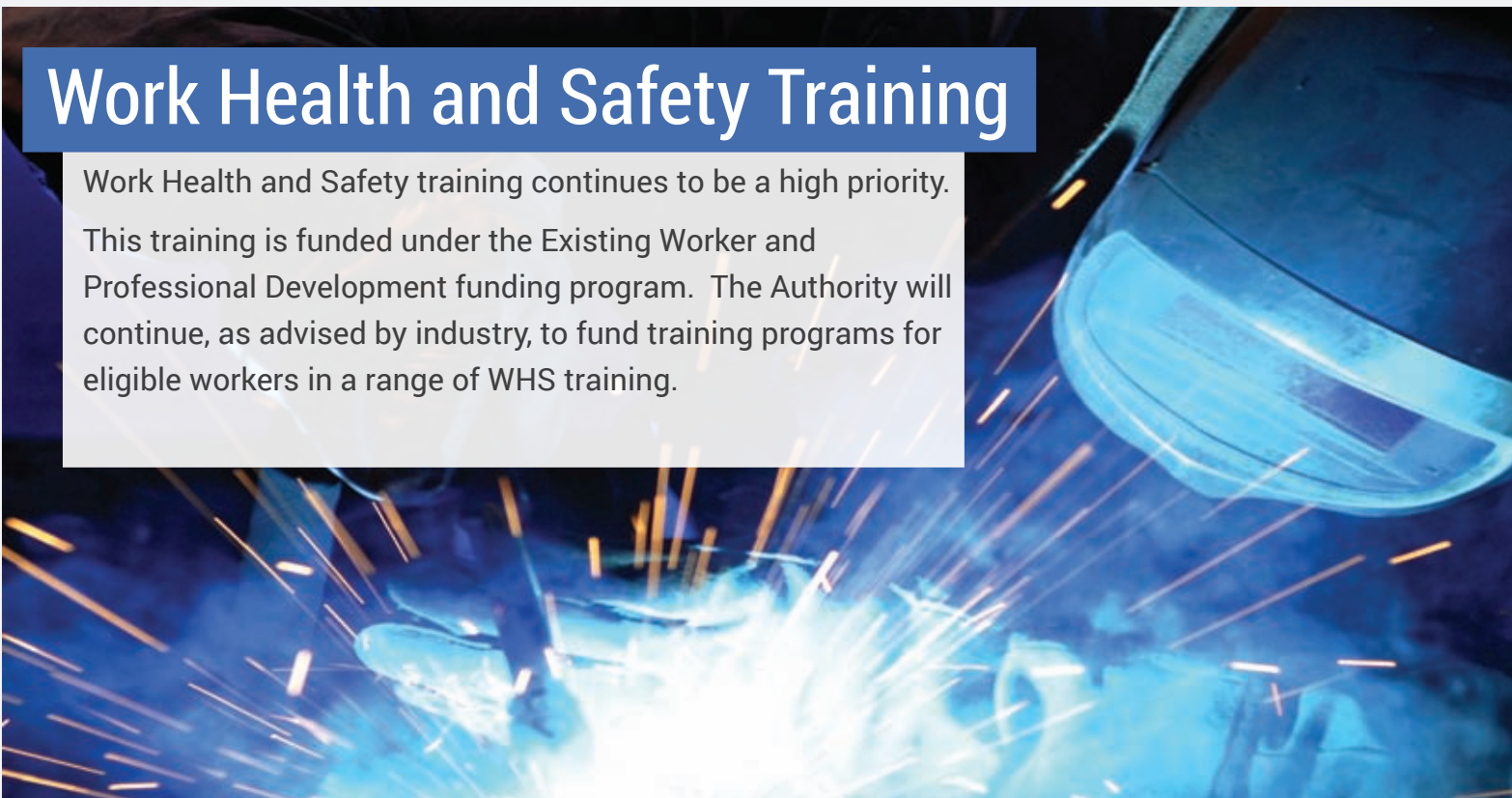
For further information, please visit the Access Canberra website www.accesscanberra.act.gov.au

Please contact the Authority if you require any assistance or advice regarding eligible Work Health and Safety courses within the Existing Worker and Professional Development training program.

Work Health and Safety Training

Work Health and Safety training continues to be a high priority.

This training is funded under the Existing Worker and Professional Development funding program. The Authority will continue, as advised by industry, to fund training programs for eligible workers in a range of WHS training.





Entry Level Training

The aim for the entry level training program is to increase the number of apprentices entering the industry by supporting GTOs and employers of apprentices in skills shortage nominated trades.

Eligibility

Entry-level training arrangements under this program apply only to persons who are under an ACT Contract of Training in an occupation or an activity considered relevant to the building and construction industry, or persons employed as entry level workers in general construction.

Skills shortage funding

Each year the Authority offers financial incentives for new apprenticeships where skills shortages have been identified. At the time of publication, the 2018 trades have yet to be announced. Please contact the Authority in January 2018 for more information on these incentives.

2018 funding

The Authority has budgeted \$1,439,000 in 2018 for ACT group training organisations (GTOs), employers of Australian Apprentices under an ACT Contract of Training, registered training organisations (RTOs), ACT schools and colleges, and other stakeholders for its entry level training.

This is an expected 43% of the overall funding allocated for 2018 and will be used for specific programs such as:

- annual Australian Apprenticeship funding to GTOs (ACT)
- field officer assistance program for seven GTOs (ACT)
- WHS funding for seven group training organisations GTOs (ACT)
- on-the-job training incentives for employers of apprentices in trades identified as having a skills shortage
- Certificate I & II in Construction for students in ACT colleges
- teachers' assistance program in ACT colleges
- CITC – entry level support program.

How to apply

The 2018 skills shortage apprenticeships will be announced in January 2018. Please contact the Authority for further information on funding incentives.

Promotion, Marketing and Sponsorship

Aim

The promotion, marketing and sponsorship program support a number of industry events, education and training awards, and projects.

The aim is to promote the industry in a positive way to the general public by increasing awareness of the achievements of the industry and by supporting organisations within the industry that promote 'best practice'.

2018 funding

The Authority has budgeted \$65,300 in the promotion, marketing and sponsorship program in 2018.

Along with the Authority's bi-monthly newsletter and website, supporting industry events to raise awareness of the Authority's functions, the service provided to eligible applicants for training rebates to approved training programs identified through the annual training plan greatly assists the Authority in providing increased access to training and funding for building and construction workers in the ACT.

How to apply

Contact the Authority by calling 02 6262 5630 or provide an application/proposal letter, addressing the following objectives, strategies and outcomes.

Objectives

The application will be required to address the objectives of the program outlining the issues of the program, the change and benefits to the industry and the involvement and support of the industry in the program.

Strategies

The application will need to identify the strategies to be used to support the objectives and establish the outcomes of the program, including research

activities, consultative mechanisms, surveys and assessment development.

Outcomes

The application will need to identify the positive outcomes of the program, which may include an increased participation of individuals, identified groups and organisations in the program, improve the information available to the industry, increase compliance by the industry in Levy obligations, and/or

increase the awareness to industry of the Authority.





Research and Development

The research and development program supports the development of new industry training programs, research for the Authority's 2018 Training Plan and special projects.

Aim

The aim is to assist organisations with funding to identify and address emerging issues affecting the training needs of the industry.

Funding may be provided for development of course and assessment resources, where they do not currently exist. The Authority cannot provide funding for the development of resources for individual gain or profit and that are not beneficial for all stakeholders in the industry.

2018 funding

The Authority has budgeted \$86,000 in the research and development programs in 2018 which includes reports from local peak training advisory boards and councils outlining industry feedback provided through the consultation process or the annual training plan. The Authority relies on industry stakeholder's involvement to identify priorities in training programs required by industry and delivered by registered training organisations (RTOs).

How to apply

Contact the Authority by calling 6262 5630 or provide an application/proposal letter, addressing the following objectives, strategies and outcomes.

Objectives

The application will be required to address the objectives of the program outlining the issues of the program, the change and benefits to the industry and the involvement of the industry in the program.

Strategies

The application will need to identify the strategies to be used to support the objectives and establish the outcomes of the program, including research activities, consultative mechanisms, surveys and assessment development.

Outcomes

The application will need to identify the positive outcomes of the program which may include an increased participation of individuals, identified groups and organisations in the program, provide a greater range of structured training programs, and/or increase compliance by the industry in Levy obligations, increase awareness to industry of the Authority.

Access and Equity

The access and equity program provides a number of funding initiatives that support the employment and training of both entry level and existing workers of identified groups and people with special needs within the building and construction industry.

This includes people requiring literacy and numeracy training, women in non-traditional vocations, Indigenous Australians, people who have a disability or are from a non-English speaking background, or who are returning to the building and construction workforce after injury.

2018 funding

The Authority has budgeted \$160,000 in the access and equity program in 2018 for any employers or group training organisations (GTOs) that employ workers from an identified group.

How to apply

Contact the Authority by calling (02) 6262 5630 or provide an application/proposal letter, addressing the following objectives, strategies and outcomes.

Objectives

The application will be required to address the objectives of the program outlining the issues, the change and benefits to the industry and the involvement of the industry in the program.

Strategies

The application will need to identify the strategies to be used to support the objectives and establish the outcomes of the program, including research activities, consultative mechanisms, surveys and assessment development.

Outcomes

The application will need to identify the positive outcomes of the program, which may include an increased participation of individuals, identified groups and organisations in the program, improve the information available to the industry, provide a greater range of structured training programs, increase compliance by the industry in Levy obligations, increase the awareness to industry of the Authority.

Access and Equity

The access and equity program provides a number of funding initiatives that support the employment and training of both entry-level and existing workers of identified groups and people with special needs within the building and construction industry.



Examples of Funded Courses in 2017

TRAINING COURSE	REGISTERED TRAINING ORGANISATION (RTO)	PHONE
ACMA Open Rule	Blue Sky Academy (BSA)	02 8748 2400 1300 080 832
ACMA Restricted	Blue Sky Academy (BSA)	02 8748 2400 1300 080 832
ACT WHS Representative	Master Builders Group Training (MB-GT)	02 6175 5900
	Creative Safety Initiatives (CSI)	02 6230 1320
	Mick Peterson & Associates	02 6161 1119
Alert Suicide Awareness	Creative Safety Initiatives (CSI)	02 6230 1320
Asbestos Awareness	Capital Training Institute (CTI)	1300 284 338
	Creative Safety Initiatives (CSI)	02 6230 1320
	Canberra Institute of Technology (CIT)	02 6207 3188
	Housing Industry Association (HIA)	02 6285 7300
	Robson Environmental	02 6239 5656
	WHSE Consulting	0438 932 115
	Master Builders Group Training (MB-GT)	02 6175 5900
Assessing Supervisor	Capital Training Institute (CTI)	1300 284 338
Backflow Prevention	Canberra Institute of Technology (CIT)	02 6207 3188
Bullying & Harassment	Creative Safety Initiatives (CSI)	02 6230 1320
	Master Builders Group Training (MB-GT)	02 6175 5900
Certificate II Engineering - Split Systems	Skillbuild	1800 059 170
Certificate IV Safety Leadership	Learning Dimensions	1300 453 555
Certificate IV WHS	Learning Dimensions	1300 453 555
	Mick Peterson & Associates	02 6161 1119
Cert IV Building & Construction	Capital Training Institute (CTI)	1300 284 338
	Master Builders Group Training (MB-GT)	02 6175 5900
	Housing Industry Association (HIA)	02 6285 7300
Cert IV in Training and Assessment	Master Builders Group Training (MB-GT)	02 6175 5900
Chemical Accreditation	Chemcert	1800 444 228
Cert IV WHS	Mick Peterson and Associates	(02) 6161 1119
Chemical User Level 3	Lemke Timber Training	0432 553 642

Examples of Funded Courses in 2017 *continued*

TRAINING COURSE	REGISTERED TRAINING ORGANISATION (RTO)	PHONE
Civil Construction Operations	Orbus3	0477 713 530 0429 570 527
Close Approach Tree Trimming	TAFE NSW - Hunter	13 12 25
Co Axial Cabling	Blue Sky Academy (BSA)	02 8748 2400 1300 080 832
Communication Skills	Wisdom Learning	02 6257 8588
Computer Training	Australian Management Control (AMC)	02 6215 9700
	Master Builders Group Training (MB-GT)	02 6175 5900
	Wisdom Learning	02 6257 8588
Concrete Works for Bridges (Grey Card)	Workplace Training and Staff Development (WTSD)	02 6582 3393
Conduct Asbestos Assessment Assoc. with Removal	Alertforce / Freshair East Coast	1800 900 222
Confined Space	Loadwise Australia	02 5105 6122
	Master Builders Group Training (MB-GT)	02 6175 5900
	ActewAGL	02 6293 5111
	Safenet	13 70 80
Conflict/Dispute Resolution Training	CIT Solutions / Canberra Institute of Technology (CIT)	02 6207 4441
	Master Builders Group Training (MB-GT)	02 6175 5900
Construction Induction - White Card	Industry Compliance/Lemke Timber Training	0417 675 926
	Master Builders Group Training (MB-GT)	02 6175 5900
	Creative Safety Initiatives (CSI)	02 6230 1320
	Capital Training Institute (CTI)	1300 284 338
	Canberra Institute of Technology (CIT)	02 6207 3188
	Housing Industry Association (HIA)	02 6285 7300
Design and install solar grid connect	Swinburne Trade Short Courses	03 9726 1616
	NECA Training	02 9744 2754
	SkillBuild	1800 059 170
Diploma Building and Construction	Capital Training Institute (CTI)	1300 284 338

Examples of Funded Courses in 2017 *continued*

TRAINING COURSE	REGISTERED TRAINING ORGANISATION (RTO)	PHONE
Diploma Project Management	Master Builders Group Training (MB-GT)	02 6175 5900
Diploma WHS	Learning Dimensions	1300 453 555
Dogging	Transport Industry Skills Centre (TISC)	02 6297 7187
	Canberra Institute of Technology (CIT)	02 6207 3188
	Master Builders Group Training (MB-GT)	02 6175 5900
Drainage (Licensing)	Canberra Institute of Technology (CIT)	(02) 6207 3188
Drug and Alcohol Testing	Parasol EMT	1300 366 818
Dust & Disease Awareness	Creative Safety Initiatives (CSI)	(02) 62301320
Effective Communication	Australian Institute of Management (AIM)	1300 658 337
Electrical Awareness	Creative Safety Initiatives (CSI)	02 6230 1320
Elevated Work Platform	Loadwise Australia	02 5105 6122
	IWP Training	02 4274 3864
	Master Builders Group Training (MB-GT)	02 6175 5900
	Canberra Institute of Technology (CIT)	02 6207 3188
	Industry Compliance/Lemke Timber Training	0417 675 926
	College of Warehousing	02 6262 2936
	Elevated Work Platform Association (EWPA)	1800 015 166
EWP Controlled Descent Escape	Industry Compliance/Lemke Timber Training	0417 675 926
EWP Rescue	Industry Compliance/Lemke Timber Training	0417 675 926
Explosive Power Tools	Master Builders Group Training (MB-GT)	02 6175 5900
First Aid/CPR	Parasol EMT	1300 366 818
	NECA Training	02 9744 2754
	Allens Training	02 4822 8066 1300 559 064
	Housing Industry Association (HIA)	02 6285 7300
	St John Ambulance	02 6282 2399
	Royal Life Saving	02 6260 5800
	Master Builders Group Training (MB-GT)	02 6175 5900
	Creative Safety Initiatives (CSI)	02 6230 1320

Examples of Funded Courses in 2017 *continued*

TRAINING COURSE	REGISTERED TRAINING ORGANISATION (RTO)	PHONE
Forklift	Loadwise Australia	02 5105 6122
	Master Builders Group Training (MB-GT)	02 6175 5900
	Transport Industry Skills Centre (TISC)	02 6297 7187
	College of Warehousing	02 6262 2936
	Canberra Institute of Technology (CIT)	02 6207 3188
	Coates Hire	1300 657 867
Frontline Management	CIT Solutions / Canberra Institute of Technology (CIT)	02 6207 4441
Gantry Crane Operator	Lawrence Davis Training Group	0416 029 886
Gas Work Licence Type A	Bizmatrix	1300 588 749
Gasfitting Plumbing (Licensing)	Canberra Institute of Technology (CIT)	02 6207 3188
GreenSmart Professional	Housing Industry Association (HIA)	02 6285 7300
Grid connect with Battery Storage	Skillbuild	1800 059 170
Health Safety Representative	Parasol EMT	1300 366 818
Heavy Rigid Truck	Transport Industry Skills Centre (TISC)	02 6297 7187
Hot Water Temp Control	Canberra Institute of Technology (CIT)	02 6207 3188
Install, Set up & Commission Interval Metering	NECA Training	02 9744 2754
Leadership in Safety	Master Builders Group Training (MB-GT)	02 6175 5900
Load Restraint	Transport Industry Skills Centre (TISC)	02 6297 7187
Low Voltage Rescue	IWP Training	02 4274 3864
Maintain Chainsaws	Lemke Timber Training	0432 553 642
Manage WHS in Workplace	Capital Training Institute (CTI)	1300 284 338
Manual Handling	Creative Safety Initiatives (CSI)	02 6230 1320
	Master Builders Group Training (MB-GT)	02 6175 5900
Materials Hoist	Master Builders Group Training (MB-GT)	02 6175 5900
Medium Rigid Truck	BC Training	02 4822 3333 0418 482 100
	Drive to Survive Driving Academy	02 6298 1211
Mobile Chipper/Mulcher	Lemke Timber Training	0432 553 642
MYOB for Builders	Australian Management Control (AMC)	02 6215 9700

Examples of Funded Courses in 2017 *continued*

TRAINING COURSE	REGISTERED TRAINING ORGANISATION (RTO)	PHONE
New Quality Management System Standard	Master Builders Group Training (MB-GT)	02 6175 5900
Non-Slewing Mobile Crane	Master Builders Group Training (MB-GT)	02 6175 5900
	Orbus3	0477 713 530 0429 570 527
Nutrition Training	Creative Safety Initiatives (CSI)	02 6230 1320
O/Head Powerlines and CPR	Safety Corp	1300 799 190
Personnel and Materials Hoist	Canberra Institute of Technology (CIT)	02 6207 3188
Plumbing Work Practice	Canberra Institute of Technology (CIT)	02 6207 3188
Pole Saw	Lemke Timber Training	0432 553 642
Pole Top Rescue	ActewAGL	02 6293 5111
Power Tool Awareness	Master Builders Group Training (MB-GT)	02 6175 5900
Project Management	Wisdom Learning	02 6257 8588
	Canberra Institute of Technology (CIT)	02 6207 3188
Quality Management	Parasol EMT	1300 366 818
	Master Builders Group Training (MB-GT)	02 6175 5900
Remove Friable Asbestos	Alertforce / Freshair East Coast	1800 900 222
Remove Non Friable Asbestos	Advance OHS	02 9635 4444
	Alertforce / Freshair East Coast	1800 900 222
Restricted Electrical Licence	Canberra Institute of Technology (CIT)	02 6207 3188
Rigging	IWP Training	02 4274 3864
	Canberra Institute of Technology (CIT)	02 6207 3188
Sanitary Pipework (Licensing)	Canberra Institute of Technology (CIT)	02 6207 3188
Scaffolding	Master Builders Group Training (MB-GT)	02 6175 5900
	Canberra Institute of Technology (CIT)	02 6207 3188
Sharpes and Infectious Waste	Allens Training	1300 559 064 02 4822 8066
Skid Steer	Reserve Group	07 3356 9262
Slewing Mobile Crane	Master Builders Group Training (MB-GT)	02 6175 5900
Sunsmart Awareness	Creative Safety Initiatives (CSI)	02 6230 1320
Supervise Asbestos Removal	Canberra Institute of Technology (CIT)	02 6207 3188

Examples of Funded Courses in 2017 *continued*

TRAINING COURSE	REGISTERED TRAINING ORGANISATION (RTO)	PHONE
Time Management	Wisdom Learning	02 6257 8588
	Canberra Institute of Technology (CIT)	02 6207 3188
Traffic Controller	Accelerated Training	02 4262 7072
	Creative Safety Initiatives (CSI)	02 6230 1320
	Admire Workplace Safety	02 4869 5663
	Master Builders Group Training (MB-GT)	02 6175 5900
	Evolution Training	07 3623 6461 1300 880 488
	Territory Traffic Engineering	02 6241 3230
Trim and Cut Felled Trees	Lemke Timber Training	0432 553 642
Vegetation Management	TAFE NSW - Hunter	13 12 25
Vehicle Loading Crane	Transport Industry Skills Centre (TISC)	02 6297 7187
	Orbus3	0477 713 530 0429 570 527
Water Plumbing (Licensing)	Canberra Institute of Technology (CIT)	02 6207 3188
Waterproofing	Master Builders Group Training (MB-GT)	02 6175 5900
	Capital Training Institute (CTI)	1300 284 338
	Housing Industry Association (HIA)	02 6285 7300
WHS	Housing Industry Association (HIA)	02 6285 7300
	Australian College of Management Studies (ACMS)	02 6112 8127
WHS Hazard Identification	Creative Safety Initiatives (CSI)	02 6230 1320
WHS Managers and Supervisors	Konekt	02 6129 5200
	National Safety Council of Australia (NCSA)	1800 655 510
	Creative Safety Initiatives (CSI)	02 6230 1320
WHS Risk Management	Master Builders Group Training (MB-GT)	02 6175 5900
Working With Asbestos Containing Materials	Canberra Institute of Technology (CIT)	(02) 6207 3188

Notes



